



Town of West Boylston

Town Administrator

127 Hartwell Street, Ste. 100

West Boylston, MA 01583

508-835-3490

TOWN OF WEST BOYLSTON

REQUEST FOR QUOTATIONS

Hazardous Materials Survey for Town Owned Property

The Town of West Boylston, through its Board of Selectmen, is seeking Environmental Consulting Services to perform a hazardous materials survey and compile a report for two Town-owned properties in the Town of West Boylston. The two properties are the Town Owned Pool located on Newton Street and the former Mixer Building located at 120 Prescott Street.

It is the Town's desire to demolish both structures and the finished product will result in a comprehensive abatement program/report to be included in the bid documents for the demolition of these buildings or to be dealt with prior to the demolition of the buildings.

Scope of Services

1. At the Town Pool there shall be an investigative asbestos survey sampling and analysis.
2. At the Town Pool there shall be an investigative polychlorinated biphenyls (PCB) sampling and analysis.
3. At the Mixer Building there shall be an investigative asbestos sampling and analysis
4. At the Mixer Building there shall be an investigative polychlorinated biphenyls (PCB) sampling and analysis.
5. Upon conclusion of sampling and surveying, a report including all results will be generated suitable for inclusion in bid proposals for the demolition of the two structures (6 copies of the report will be requested including one electronic report to be emailed to the Town Administrator.

Minimum Qualifications

1. Demonstrated experience in environmental sampling, testing and reporting of similar type projects.
2. Massachusetts Registered Professional Engineer and all other applicable licenses or registrations required to provide the services described in this RFQ.

3. Minimum Professional Liability Insurance of \$1,000,000, Workers Compensation Insurance in accordance with Massachusetts State Law, and General Liability Insurance of at least \$2,000,000.

Response

Interested firms should send three copies of a letter of interest and proposal to Leon A. Gaumond, Jr., Town Administrator, 127 Hartwell Street, Ste. 100, West Boylston, MA, 01583 no later than **12:00 PM** on June 25, 2012. Packages should be clearly marked with the words “**Hazardous Materials Survey RFQ**” in the lower left portion of the package. The documentation of qualifications shall include:

1. Names and background of key staff who will be assigned to work on this project
2. A minimum of three project references of similar environmental site investigations/site assessments.
3. A statement that the firm possesses the insurance noted in the qualification section.
4. Interested parties must provide a fee schedule for sampling, testing and report generation.

The Town of West Boylston is an Affirmative Action/Equal Opportunity Employer and proposals from qualified minority and women owned business firms are encouraged. EPA's Program for Utilization of Small, Minority and Women's Business Enterprises in procurement under assistance programs may apply if EPA funds are used. The Town of West Boylston reserves the right to reject all quotes, waive technicalities, and to make awards deemed to be in the best interest of the Town.